

POSITION PROFILE: CSRT President-elect

TERM: *1 year (becoming President and Past-President)*

POSITION SUMMARY:

The President-elect primarily uses his/her term to prepare for the Presidency and may at times function as the President if required by the President. The President-elect shall also participate in special projects as directed by the Executive Committee and the Board of Directors.

The Executive Committee of the CSRT Board of Directors shall be composed of the President-elect, President, Past-President and Treasurer. The Executive Committee shall manage the CSRT and shall exercise the powers of the Board of Directors between meetings of the Board.

KEY RESPONSIBILITIES:

Preparing to assume all the responsibilities of the Presidency (please see position profile for the CSRT President for a listing of the key responsibilities).

PREFERRED QUALIFICATIONS (same as President):

1. Must be a registered member in good standing of the Society.
2. Must have served at least one full term as a member of the Board of Directors of the Society or equivalent experience in a similar organization within the past five years.
3. Must have demonstrated effective communication skills.
4. Will be required to be present and *eventually* Chair meetings of the Board of Directors and the Annual General Meeting of the Society.
5. Must have demonstrated ability to conduct a business meeting.
6. Must project a professional image.
7. Must be knowledgeable of the Society's Mission, bylaws and policies.
8. Must have demonstrated effective leadership skills through the development, execution and monitoring of significant projects.

RELEVANT BYLAWS:

Awaiting official revision of the bylaws

CSRT Board of Directors Approval: _____

Oct 03/BK